Weqas	S Edition: 4.0 Author: Wendy Woodfield	File Name: WI-QL1-SecUsrGid0517
11000	Author: Wendy Woodfield	Authorised by: Sam Jones
	Date of Revision: 18/05/2017	Page 1 of 97

<u>WEQAS Web Training Guide</u> <u>Section level access</u>

This guide covers the following:

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Accessing The Site & Site Overview

WI-QL1-SecUsrGid0517

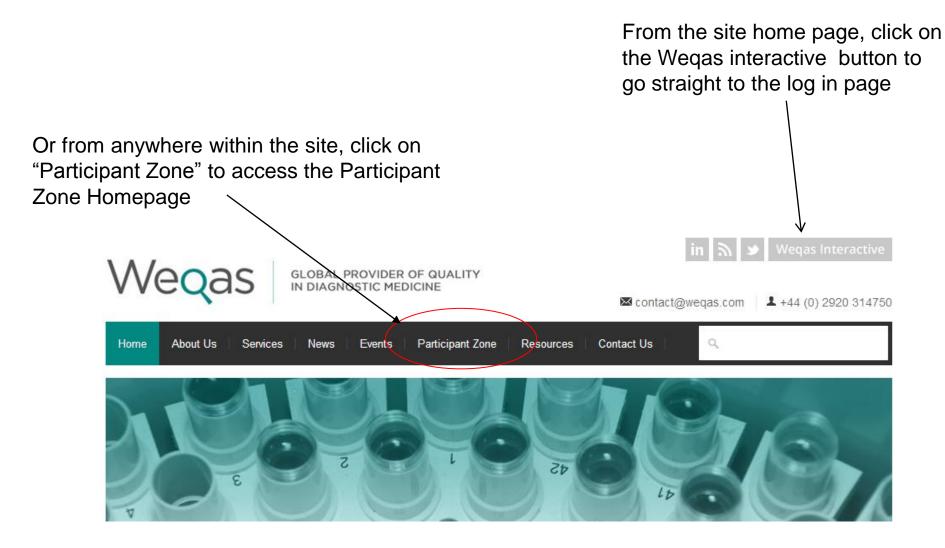
version 4.0

The log in page for the WEQAS interactive service can be accessed directly via URL http://reports.wegas.com

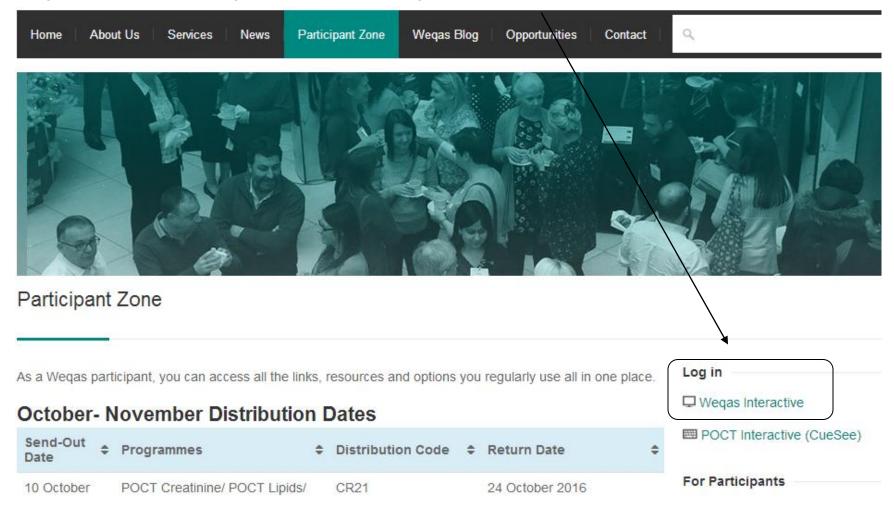
You can also navigate to the login page from the wegas website www.wegas.com

slide No. 4

Accessing from www.weqas.com



On Participant zone home page, click on the WEQAS Interactive Link in the Login section of the Right Hand Side Navigation Bar



•The WEQAS Interactive Login screen will be displayed

WEQAS Interactive Log in page:

Log in using your lab username and password

₩EQAS::[] ×
← → C 🗋 calc.weqas.com
C and V related
Weqas GLOBAL PROVIDER OF QUALITY IN DIAGNOSTIC MEDICINE
VserId: UserId: Login
Forgotten your password? Enter your User ID in the box below and click the Remind Me button. Your password will then be emailed to the email address that your User ID was originally registered with. Remind Me

You will be presented with your section home page



A password reminder function is available on the login page:

Enter you user name in the box below "Forgotten your password?" and your password will be sent to the email address registered on your user account.

	Weqas
User Id:	
Password:	
	Login
Fo	rgotten your password?
	box below and click the Remind Me button. Your nailed to the email address that your User ID with
	Remind Me

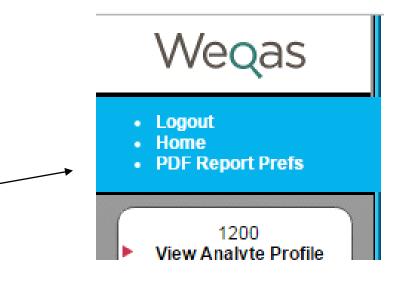
If you can not remember your user name, please contact WEQAS to arrange for an email reminder to be sent.

Setting Preferences for Automated PDF Report Issue

A function is available to issue reports in PDF format direct to the email registered for your username at the time when a distribution's reports are first released.

It is possible for users to set their own preferences for these reports.

To access this, click on "PDF Report Prefs" in the blue section of your left hand menu



You will be taken to a form listing all the schemes in which you are currently enrolled.

There are 2 types of reports which can be requested for automatic release: standard and simplified per distribution reports.

See pages 86 – 99 for more information on the report types

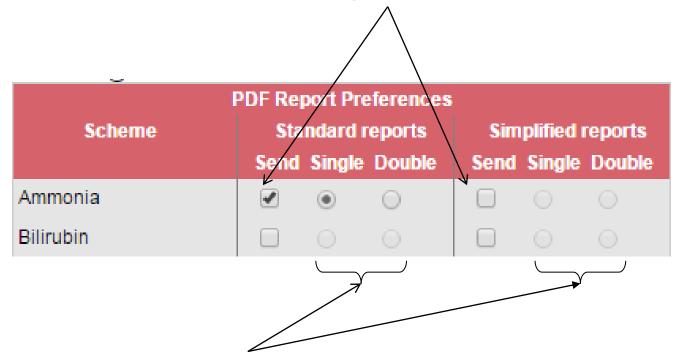
There are 2 selections to be made for each report type.

PDF Report preferences.

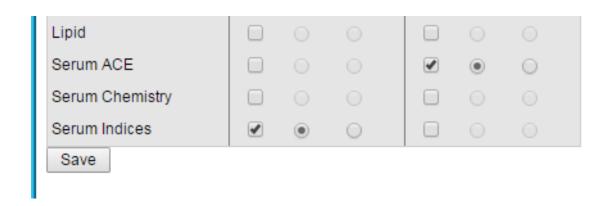
Order : Add 3 new sec to Plasma CM Valid from : 19 Jul 2016 User: 1200@AAE

PDF Report Preferences					
Sta	ndard r	eports	Sin	nplified	reports
Send	Single	Double	Send	Single	e Double
	۲	\bigcirc			
	۲	\bigcirc			
	Send	Send Single 		Send Single Double Send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraint of the send Image: Constraintof the send Image: Constraintof the send	Send Single Double Send Single

"Send" – check this box if you wish to receive PDF reports automatically to your email for this scheme. Uncheck the box if you do not wish to receive reports for this scheme.

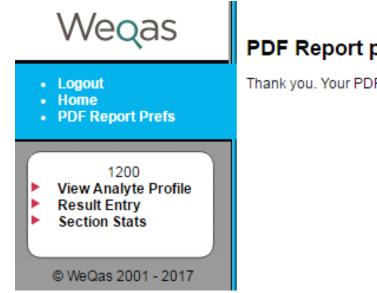


"Single/Double sided" – selecting "Double" will create a file with additional blank spacer pages added to ensure that when printing out the resulting report double sided, the manager's summary page will be on a separate sheet to the analyte reports.



When you have completed your selections, click on the "Save" button at the bottom of the form to submit them to the database.

Once your selections have been recorded, you will receive a confirmation message.

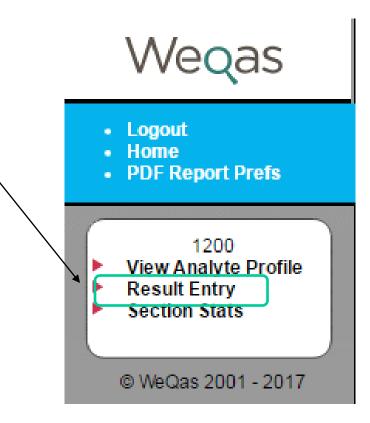


PDF Report preferences.

Thank you. Your PDF Report preferences have been updated

Entering Results

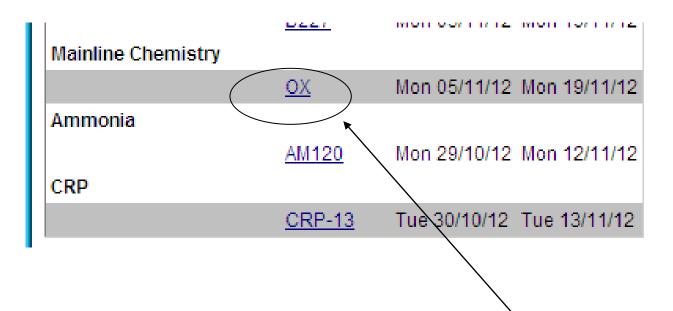
Click on "Result Entry" with the left mouse button to go to result entry for this section



The result entry page shows a list of all current distributions for the schemes relevant to the section in question

	Result Entry			
	Please select the distribution	n for which y	ou wish to ente	er results
	Scheme	Distribution	Dist. Date	Return by Date
	General Urine Chemistry			
		U173	Tue 16/05/17	Wed 31/05/17
	Serum ACE			
		ACE45	Tue 09/05/17	Tue 23/05/17
	CRP			
\sim		CRP41	Tue 16/05/17	Wed 31/05/17

Distribution codes are indicated in 'Distribution' column.



Select the distribution for which you wish to enter results by clicking on the distribution code with the left mouse button

You will be taken to a result entry form for this distribution

Result Entry Form

Lab: AAE . Section: 1200

Distribution Code: OX Sent out on: Mon 05/11/12 Return by: Mon 19/11/12

Use the form below to enter your results into the system.

If you do not have a complete set of results at this time then you can enter a partial set and click the save button and return to complete it at a time. Once you are satisfied the results have been entered correctly, click the Save button. Once submitted, results can be edited on line up u midnight on the closing date for the distribution.

NB: Requests to amend results following discovery of a transcription error after the closing date must be submitted in writing to WEQAS along evidence of original analyser result.

Entries that appear highlighted in yellow are previously saved entries which fall outside the pathological limits for that analyte. When the resu stored or submitted any results that fall outside the pathological ranges are highlighted in red, and a popup box appears. If at this point the re question is deemed to be erroneous then you can cancel the operation and change the value. If indeed the value is the recorded value then y proceed by clicking OK.

Using the TAB key

Use of the TAB key causes the cursor to proceed to the next cell in the current Row

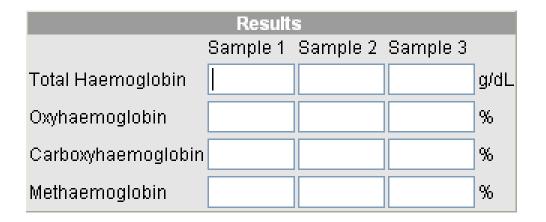
w 👻 Change

Results					
	Sample 1	Sample 2	Sample 3	Sample 4	
Sodium					mmol/l
Potassium					mmol/l
Chloride					mmol/l
Bicarbonate					mmol/l

Place the cursor into the cell for which you wish to enter results and type your result.

You can move from one cell to the next on the right by using the tab key on your keyboard.

You can move back one cell by holding down the shift key and clicking the tab key



Date Samples Received:		(dd/mm/yyyy)
Date Samples Analysed:		(dd/mm/yyyy)
Storage Conditions:	(Choose a temperature)) 🕶

Quantitative Analytes

For Quantitative analytes the system will only accept

•Numerical data

•Entries of the format ># or <# (eg >100 or <0.6)

If you do not have a result for a given analyte, leave the space blank. You can give details of the reason for the omitted result (e.g. "out of Range" or "unable to calculate") in the comments box at the bottom of the form. Indicate the sample number and analyte along with the comment. Do not type this kind of information in the individual result cells.

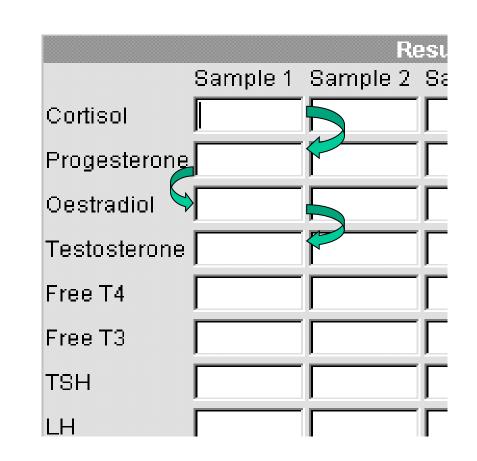
Qualitative Analytes

For Qualitative analytes, a drop down list of possible results is provided. Click on the down arrow on the right of the box to access the list and click on the required result to select it.

Using the TAB key				
Use of the TAB key caus	es the cursor to proce	eed to the next cell in	the current Row	▼ Change
		Results		
S	ample 1	Sample 2	Sample 3	
semi-quantitative TUP	2361	15	201	nmol/l
Qualitative PBG	neg,- 💽	positive, ++, 2+	💌 neg, -	▼
	(Pick One)			
	1eg, -			
	oorderline, trace	Conditions		
Note: Please enter dat	weak +ve, +, 1+	at		
Data Complete Descive	oositive, ++, 2+ strong pos, +++, 3+			
Date Samples Analysed	i: 20/04/2010			
Storage Conditions:	4°C	•		
Comments (please use th	is area to provide any ad	ditional information)		
				

Setting Tab Order

By default, using the tab key on the result entry form moves from the current cell to the cell immediately below it in the same column.



This order can be changed by using the "Using Tab key" section on the result entry page.

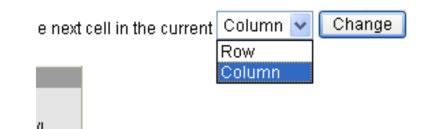
question is deemed to be erroneous then you can cancel the operation and change the value. If indeed the value can proceed by clicking OK.

Using the TAB key

Use of the TAB key causes the cursor to proceed to the next cell in the current Column 🔽 Change

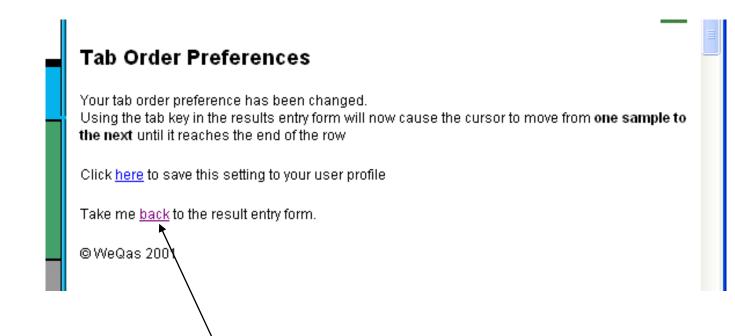
		Results		
	Sample 1	Sample 2	Sample 3	
Sodium	100.0			mmol/l
Potassium	25.0			mmol/l
				1

Select the option you prefer from the drop down menu.

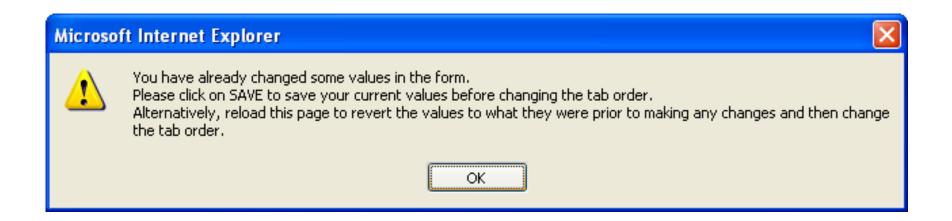




This will take you to the tab order preferences page.



If you click on "back" at this stage, you will be returned to your result entry page. The change to your tab order will last only until the end of your currently logged in session. N B If you chose to change the tab order after you have started entering results, you will receive the following warning.



You will not be able to move to the Tab Order Preferences page until you have either save the results you have entered or reloaded the result entry page. If you wish to retain the tab order change for future log in sessions, click on the "<u>here</u>" link on the Tab Order Preferences page to save the setting to your user profile.

Tab Order Preferences

Your tab order preference has been changed. Using the tab key in the results entry form will now cause th **the next** until it reaches the end of the row

Click here to save this setting to your user profile

Take me back to the result entry form.

© WeQas 2001

You will receive confirmation that your settings have been saved and you will again be offered the option to return to the previous result entry form.

Tab Order Preferences

Setting saved to profile.

Take me back to the result entry form.

©WeQas 2001

Entering dates and Storage condition

Below the results table are fields for entering information relating to the dates samples were received and analysed, and the conditions in which they were stored between receipt and analysis.

Sam	ple Dates and Storage	Conditions	
Note: Please enter dates	in DD/MM/YYYY format		
Date Samples Received:	16/11/2015		
Date Samples Analysed:	19/11/2015		
Storage Conditions:	4°C	•	REQUIRED
Comments (please use this	area to provide any addition	nal information)	
			*
			-

Where "REQUIRED" appears to the right of a field, this information is mandatory. You will not be able to save your results unless you completed the field, and will be prompted to enter a value.

Message fr	om webpage
A	Choose a storage condition
	ОК

Please enter dates in the format dd/mm/yyyy - e.g. 24/04/2006.

Date Samples Received:	(dd/mm/yyyy)
Date Samples Analysed:	(dd/mm/yyyy)
Storage Conditions:	(Choose a temperature) 🔽
	(Choose a temperature) -70°C
Important Informati	-20.0
NA for this distribution	Room Temperature
Save	

Storage conditions are selected from a drop down list.

Entering Other Information Relevant to the Distribution Results

Lactate					mmol/l		
Sample Dates and Storage Conditions							
Note: Please enter dates in DD/MM/YYYY format							
Date Samples R	eceived:	15/01/20	08				
Date Samples A	nalysed:						
Storage Conditio	ns:	4°C		~			
Comments (please use this area to provide any additional information)							
This area can be used to report information to WEQAS that relates to the particular distribution							
						~	

There is also an area at the bottom of the result entry form which can be used to report other information relevant to the particular distribution to WEQAS

Please note:

These comments are reviewed during the statistical calculation / report generation phase.

This area should not be used for communication requiring an urgent response, or for general communication

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Information from WEQAS, specific to this distribution, including samples requiring special handling is also located at the bottom of the result entry form

Date Samples Analysed:				/
Storage Conditions:	4°C	*		
Comments (please use this ar	ea to provide any a	dditional information)		
This area can be used to re particular distribution	aport information	to WEQAS that relat	tes to the	
				/

Important Information

Please note: Urea and Creatinine to be analysed on sample 1 only.

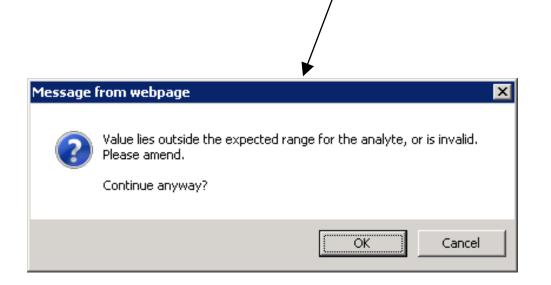
Saving / Validating Results

When you have entered all your results, dates and storage conditions, click on the save button.

The system checks the entered results for potential errors before saving the results and notifies you of any possible problems or transcriptions errors with your results.

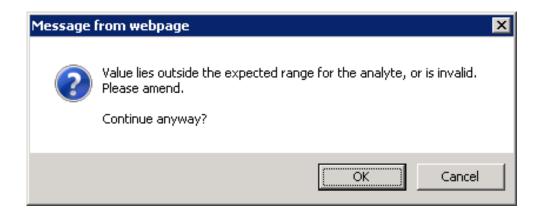
Possible problem entries are highlighted in red in turn, and an alert box is displayed indicating the nature of the possible problem.

The problem result may be obscured by the alert box. If you cannot see any red highlighted results, place the cursor over the blue title bar of the alert box.



Hold down the left hand mouse button and drag the alert box around the screen.

Alert type 1



This problem indicates that the result falls outside of the range set for this analyte.

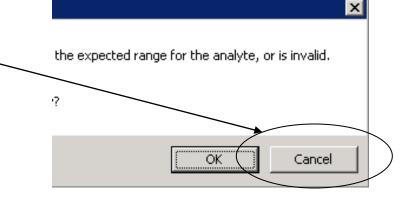
This may be a result of

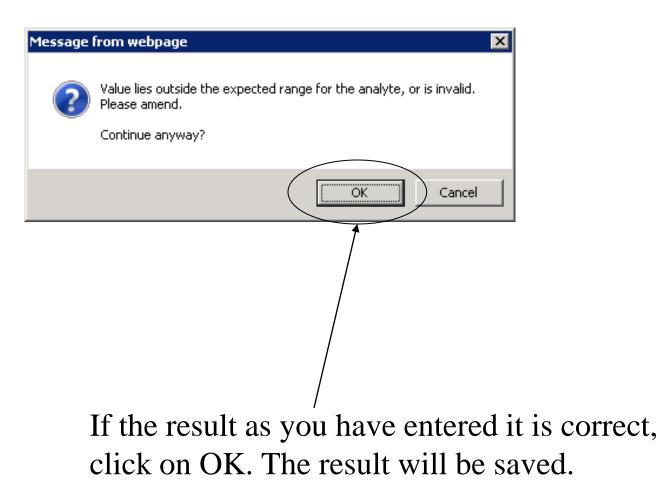
- a transcription error
- The result being in different units than those set for the analyte

If you identify an error with the result you have entered, click on cancel in the alert box.

You will be returned to the result entry form.

Place the cursor in the cell with the error and correct the result.





Alert type 2

Message	from webpage
	Value is not valid. Valid values are those within the expected range for the analyte, OR 'NIL' for samples that you cannot supply a result for. Please amend.
	(OK

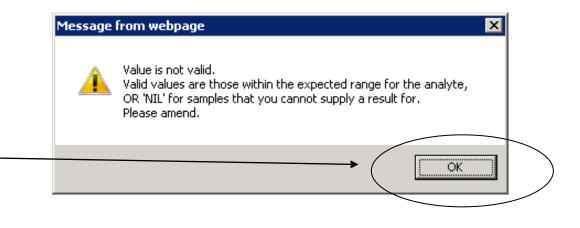
This alert box indicates an invalid data type has been entered.

Valid data types are:

•numerical data

- •data beginning with < or >
- •NIL indicating a result will not be available for this cell

You must click OK on this alert box in order to proceed.



You will be returned to the result entry form to correct the problem

- Common typographical errors include
- •Inclusion of a space either before or after the numerical values
- •The inclusion of a second trailing decimal point (e.g. 45.6.0 or 45.6.)
- •The inclusion of double decimal points (e.g. 45..6)

Once any problem results have been rectified, the results will be saved.

Once data has been successfully uploaded to the database, one of the following confirmation screens will be displayed, including a copy of the data set submitted.

Results have been saved though the result set is still incomplete

© WeQas 2001

OR

Results Saved

Results have been stored.

You may edit entered results up until midnight on the Return by date for this distribution

Confirmation Type 1

A full data set has been stored. However, you may amend the reported results on line up until midnight on the closing date for the distribution

Results Saved

Lab: AAE . Section: 1200

Distribution Code: B211 Sent out on: Mon 04/07/11 Return by: Wed 18/07/12

		Results			
	Sample 1	Sample 2	Sample 3	Sample 4	
Total Bilirubin	356.2	123.3	25.6	221.7	umol/l
Conjugated Bilirubin	76.2	29.8	12	48.8	umol/l

Results have been stored.

You may edit returned results up until midnight on the Return by date for this distribution.

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Confirmation Type 2

If you have only entered results for some of the analytes the section is enrolled for, this will be indicated on the successful save notification

Results Saved

Lab: AAE . Section: CP

Distribution Code: S171 Sent out on: Wed 27/07/11 Return by: Wed 30/11/11

		Re	esults			
	Sample 1	Sample 2	Sample 3	Sample 4	Sample 5	
Cortisol	40	200	750	900	1200	nmol/l
Progesterone						nmol/l
Oestradiol						pmol/l
Testosterone						nmol/l
Total T4						nmol/l
Total T3						nmol/l
Free T4						pmol/l
Free T3						pmol/l
TSH						mU/I
LH						IU/I
FSH						IU/I
Prolactin						mU/I

Results have been saved though the result set is still incomplete

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Confirmation : Qualitative entry

Results Saved

Lab: ABN . Section: (P) Porphyrin

Distribution Code: RoT8 Sent out on: Wed 25/02/15 Return by: Mon 09/03/15

Results					
	Sample 1	Sample 2	Sample 3		
semi-quantitative TUP				nmol/l	
Qualitative PBG	Positive	Equivocal	Negative		
Results have been saved though the result set is still incomplete					

You <u>must</u> wait for a confirmation screen to be displayed before navigating away from this area of the site.

Navigating away before confirmation is received will interrupt the upload procedure to the database and the data may not be saved correctly / completely.

If you do not navigate away from the page, but a confirmation screen is not displayed, there may have been an interruption in the upload procedure at some point across the connection between you and the database.

It is advisable in this situation to check whether results have been successfully uploaded or not.

To do this, follow the steps for data entry as if you were entering the data set again. Data which has been successfully stored will display in the entry form.

Entering Partial data sets

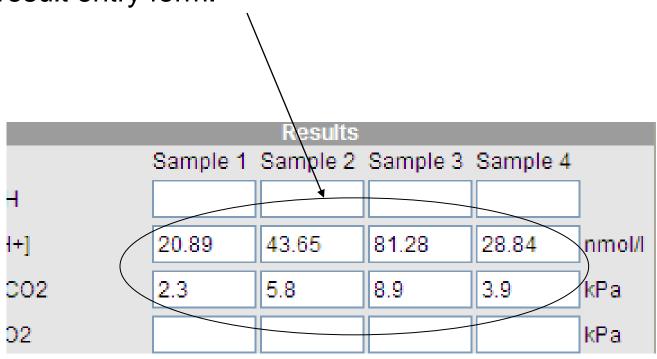
You can enter results for some analytes and return to result entry for this section at a later date to enter results for the remaining analytes or to edit previously entered results.

You may also enter partial sets for an analyte and return to complete the set later.

Results can be edited up until midnight on the closing date for a distribution

	Results				
	Sample 1	Sample 2	Sample 3	Sample 4	
рН					
[H+]	20.89	43.65	81.28	28.84	nmol/l
pCO2	2.3	5.8	8.9	3.9	kPa
p02					kPa
Sodium					mmol/l

Previously entered results appear as editable text on the result entry form.



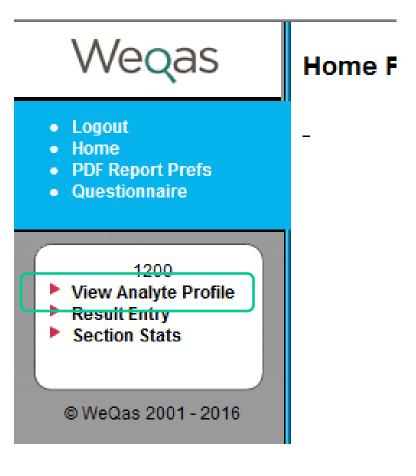
Results for remaining cells can be entered as normal.

Once the return by date for a distribution has passed, results can no longer be entered on line by participants.

The distribution will no longer appear as an option in the result entry section.

Entering & Editing Method & Instrument Information

on the grey section menu, select option "View Analyte Profile" This will take you to the section's main analyte profile selection page



A list of all currently available schemes will appear.

Next to each scheme in which this section is enrolled is an edit button.

Click on the edit button next to the scheme for which you wish to make changes

This will take you to the analyte profile page for that scheme

 -			
AAE / 1200			
View Analyte Pro	ofile		
Select a scheme from the	list below to	view the	
Schemes	Orders		
Valid From	11/07/2012		
Status	Live		
Salicylate & Paracetamol	Edit		
Lipid	<u>Edit</u>		
Bilirubin	Edit		
Mainline Chemistry	<u>Edit</u>		
Haematinics	Edit		
Cardiac Marker			
Blood Gas			
Cooximetry			
Endocrine			
Porphyrin			
Glycated Haemoglobin			
Urine Pregnancy Testing			
Homocysteine			
Tumour Markers			
General Urine Chemistry	<u>Edit</u>		
Ammonia	<u>Edit</u>		
Oxalate & Citrate			
Red cell folate			

Blood Gas	
Cooximetry	
Endocrine	
Porphyrin	
Glycated Haemoglobin	

NB - if no edit button appears next to a scheme, this section is not enrolled for that scheme.

Changes to scheme enrolment must be authorised by WEQAS before they will take effect. At this time, additional confirmation in writing / email of new requirements along with a valid purchase order to cover cost of additions is still required for scheme additions / deletions.

If in doubt, contact WEQAS

The scheme analyte profile page includes a list of all analytes currently available in that scheme with a check box next to each one.

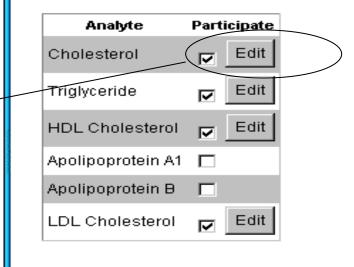
Analytes for which method/analyser details have already been entered for this section have a tick in the check box and an "Edit" button next to them.

Analyte Profile

From here you can configure the analytes that the c

Scheme: Lipid

Order reference: WEQAS Start Date: 2/04/2002 Sta



[©] WeQas 2001

<u>To edit existing</u> <u>methods</u>

click on the edit button next to the analyte in question

Analyte Profile

From here you can configure the analytes that the c

Scheme: Lipid

Order reference: WEQAS Start Date: 2/04/2002 Sta

Analyte	Participate
Cholesterol	Edit
Triglyceride	Edit
HDL Cholesterol	Edit
Apolipoprotein A1	
Apolipoprotein B	
LDL Cholesterol	Edit

©WeQas 2001

You will be taken to a method questionnaire page for that analyte, showing the current instrument and method details.

Method Questionnaire

General Clinical Chemistry / Lipid				
Analyte:	Cholesterol			
Instrument:	Abbott 💽 Aeroset 💌			
Method:	Cholesterol oxidase 💌			
Reagent Supplier:	Abbott			
Reagent Lot No:				
Calibrator Supplier:	Abbott			
Calibrator Lot No:				
Modification to manufacturers' calibration?: 🗖				
► OK ► Cancel				

© WeQas 2001

method questionnaire - analyte with existing methods

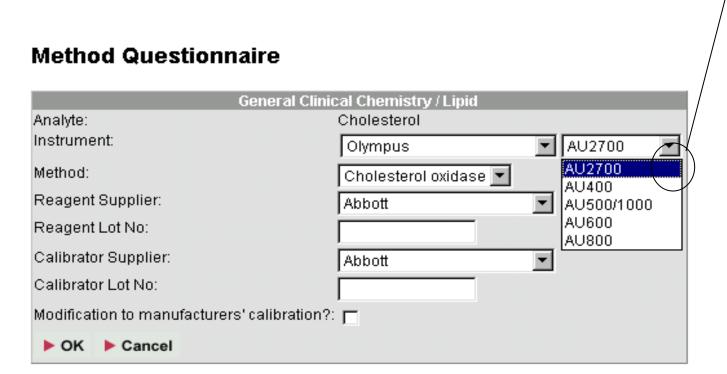
To change the instrument, click on the down arrow next to the top box in the method questionnaire to display the list of available instrument manufacturers.

Method Questionnair	e	
Gener	al Clinical Chemistry / Lipid	
Analyte:	Cholesterol	
nstrument:	Abbott	Aeroset 💌
Method:	Abbott	
Reagent Supplier:	Advanced Inst. AVL	
Reagent Lot No:	Bayer	
-	Beckman	
Calibrator Supplier:	Bio-Rad	
Calibrator Lot No:	Biosite	
	BYK Sangtec	
Modification to manufacturers' cal		
	Dade Behring	
OK Cancel	DAKO	•

You can view more of the list by moving the scroll bar on the right of the list up and down.

Select the appropriate manufacturer by highlighting it with the cursor and clicking the left hand mouse button.

Once the manufacturer has been selected, a drop down list of this manufacturer's analysers appears to the right of the manufacturer list. Click on the down arrow on this list box to display the available instruments.



Select the correct analyser from the list by highlighting it with the cursor and clicking the left mouse button.

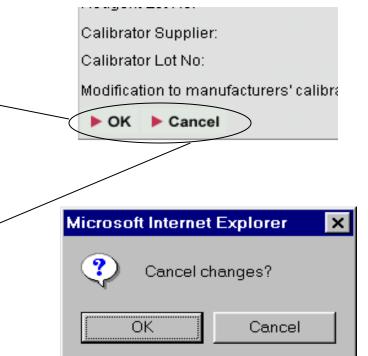
Continue through the form a box at a time until all relevant changes have been made.

NB reagent and calibrator lot numbers are entered by inserting the cursor in to the corresponding text box and typing in the lot number.

If a modification to the manufacturer's calibration is used, tick the check box.

Once all the required changes are made, click on OK. The method and analyser details will be saved and you will be returned to the scheme analyte profile

You can start over or cancel the entry at any time by clicking on cancel. You will be prompted to confirm that you wish to cancel the method changes.



Clicking OK at this stage will cancel the changes and return you to the scheme analyte profile.

Clicking cancel will leave the method questionnaire for the analyte on screen so you can continue working with it.

To add a new analyte to the range of analytes tested by the section

Click in the empty check box next to the analyte in question

Analyte Profile

From here you can configure the analytes that the c

Scheme: Lipid

Order reference: WEQAS Start Date: 2/04/2002 Sta

	Analyte	Parti	cipate
	Cholesterol		Edit
	Triglyceride		Edit
-	HDL Cholesterol		Edit
	Apolipoprotein A1)
	Apolipoprotein B		
	LDL Cholesterol		Edit
	© WeQas 2001		

You will be taken to a blank method questionnaire page for that analyte

Method Questionnaire

General Clinical Chemistry / Mainline Chemistry				
Analyte:	Iron			
Instrument:	(Pick One)			
Method:	(Pick One) 🔹			
Reagent Supplier:	(Pick one)			
Reagent Lot No:				
Calibrator Supplier:	(Pick one)			
Calibrator Lot No:				
Modification to manufacturers' calibration?: 🗖				
► OK ► Cancel				

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method questionnaire - analyte not previously enrolled

Selecting method details for analytes not previously enrolled

First select the instrument being used for the analyte in question.

General Clinical Chemistry / N	Nainline Chemistry
Analyte:	Iron
Instrument:	(Pick One) 💌
Method:	(Pick One)
Reagent Supplier:	Abbott
Reagent Lot No:	Advanced Inst
Calibrator Supplier:	AVL Bayer
Calibrator Lot No:	Beckman
	Bio-Rad
Modification to manufacturers' calibration?:	
OK Cancel	BYK Sangtec Chelsea

To do this, click on the down arrow next to the top box in the method questionnaire to display the list of available instrument manufacturers.

Select the appropriate manufacturer by highlighting it with the cursor and clicking the left hand mouse button.

Once the manufacturer has been selected, a drop down list of this manufacturer's analysers appears to the right of the manufacturer list. Click on the down arrow on this list box to display the available instruments.

General Clinical Chemistry / Mainline Chemistry		
Analyte:	Iron	
Instrument:	Abbott	Aeroset 💌
Method:	(Pick One)	Aeroset Architect
Reagent Supplier:	(Pick one)	AxSym
Reagent Lot No:		i-STAT ImX
Calibrator Supplier:	(Pick one)	TDX
Calibrator Lot No:		Vision
Modification to manufacturers' calibration?: 🗖		
► OK ► Cancel		

Select the required instrument by highlighting it with the cursor and clicking the left mouse button.

Continue through the form a box at a time until all relevant information for the analyte has been entered.

NB reagent and calibrator lot numbers are entered by inserting the cursor in to the corresponding text box and typing in the lot number.

If a modification to the manufacturer's calibration is used, tick the check box. Once all the details are entered, click on OK. The method and analyser details will be saved and you will be returned to the scheme analyte profile

You can start over or cancel the entry at any time by clicking on cancel. You will be prompted to confirm that you wish to cancel the method changes.

Message from webpage	
Cancel changes?	
OK Cancel	

Clicking OK will return you to the scheme analyte profile.

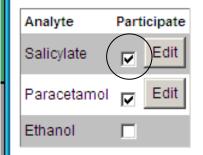
Clicking cancel will leave the method questionnaire for the analyte unchanged on screen

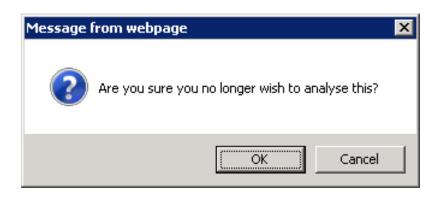
To remove an analyte from the range of analytes tested by the section

Click on the tick in the check box next to the analyte in question From here you can configure the analytes that the cui

Scheme: ED Tox

Order reference: Add ph IGFBP-1 Start Date: 13/01/2





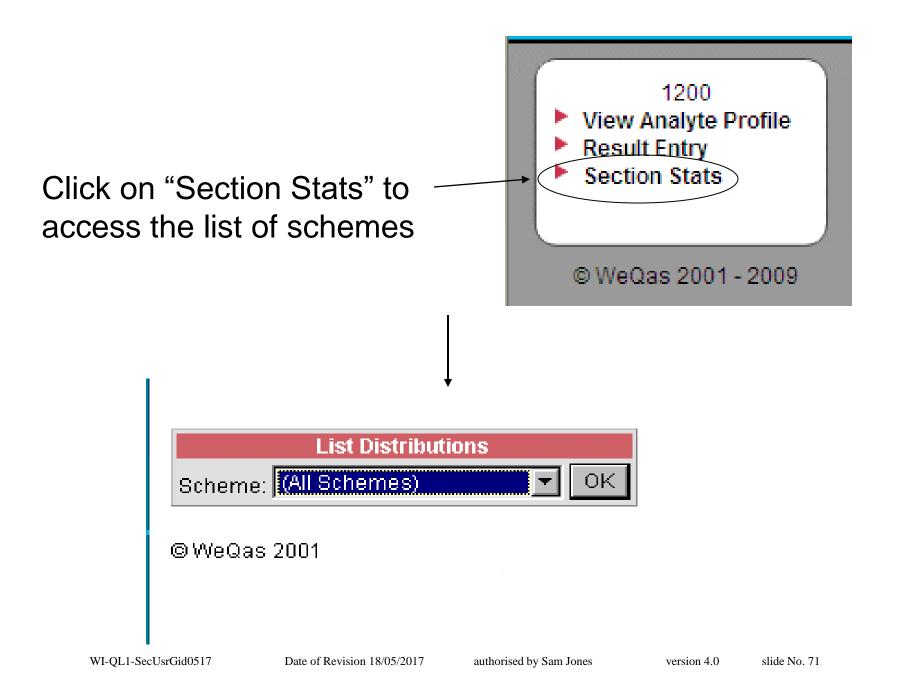
You will be prompted to confirm that you no longer wish to analyse the analyte. •Click on OK to remove the analyte from your profile •Click on Cancel to retain the analyte

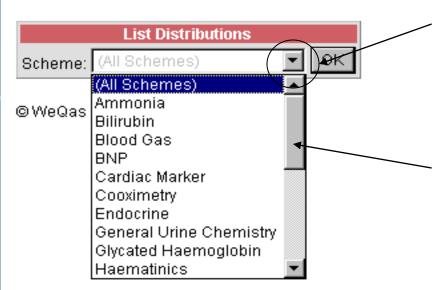
Please Note:

If you wish to withdraw a section from a given scheme completely, Please Do Not just remove the method information for all analytes from the analyte profile.

You Must contact WEQAS in order to un-enrol the section from the scheme

Accessing Reports and query information





Click on the down arrow next to "(All Schemes") to display the list of available Schemes.

You can view more of the list by moving the scroll bar on the right of the list up and down.

Note: This list gives all WEQAS schemes - not just the schemes for which your lab is enrolled.



Click on the scheme you require to highlight it in blue and then click on "OK". This will take you to a list of distributions for this scheme.

A list of the 10 most recent distributions for which reports are available will be displayed.

	List Distributions		
Scheme:	Bilirubin	•	OK

To view stats select a distribution from the list below.

Please note, during calculation runs for a distribution, reports are temporally unavailable. If the distribution you are interested in does not appear on the list below, please try again late

Distributio	ons									
	Code	Distribution Date	Return Date	S	tandard Report		Si	mplified Report		
				Summary Report	Full Re	port	Summary Report	Full Re	port	
Bilirubin										
Section 1200										
1	B212	Mon 01/08/11	Mon 15/08/11	View on screen	View on screen	Request PDF		Not available		Instrument Repor
	B211	Mon 04/07/11	Wed 18/07/12	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF	Instrument Repor
1	B210	Mon 06/06/11	Mon 20/06/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF	Instrument Report
	B209	Tue 03/05/11	Tue 17/05/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF	Instrument Report
1	B208	Mon 04/04/11	Mon 18/04/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF	Instrument Report
	B207	Mon 07/03/11	Mon 21/03/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF	Instrument Repor
1	B206	Mon 07/02/11	Mon 21/02/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF	Instrument Report
	B205	Tue 04/01/11	Tue 18/01/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF	Instrument Repor
1	B204	Mon 06/12/10	Mon 20/12/10	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF	Instrument Report
	B203	Mon 01/11/10	Mon 15/11/10	View on screen	View on screen	Request PDF		Not available		Instrument Repor

L

slide No. 74

B203	Mon 01/11/10	Mon 15/11/10	View on screen	View on screen	Request PDF		Not available	
B204	Mon 06/12/10	Mon 20/12/10	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF
B205	Tue 04/01/11	Tue 18/01/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF
B206	Mon 07/02/11	Mon 21/02/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF
B207	Mon 07/03/11	Mon 21/03/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF
B208	Mon 04/04/11	Mon 18/04/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF
B209	Tue 03/05/11	Tue 17/05/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF
B210	Mon 06/06/11	Mon 20/06/11	View on screen	View on screen	Request PDF	View on screen	View on screen	Request PDF

To access reports for earlier distributions, click on the links for other pages.

NB: if you select a scheme in which your section is not enrolled by mistake, you will see a notification message in place of a list of distributions

List Distributions Scheme: Blood Gas V OK
There are no reports currently available for this scheme.
 Possible reasons for this include: Your lab is not registered for the selected scheme Statistical calculations are currently being run for the distributions relevant to your lab
Please check scheme selected or try back later

For each distribution there are a range of report types available

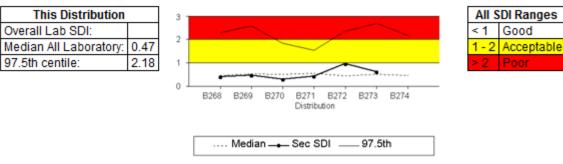
perf dept	orma th sta	l Report: Pr ince scores atistical ana uble shootii	and in lysis to	and in statistical data and graphical performance representations						
Distribu	tions			7						
	Code	Distribution Date	Return Date	s	standard Report		Si			
				Summary Report	Full Re	eport	Summary Report Ful		eport	
Bilirubir Section 1200	-									
1200					1.0	Designation		Not available		In the second December of
1200	B212	Mon 01/08/11	Mon 15/08/11	View on screen	View on screen	Request PDF		NOT available		Instrument Report

Standard and simplified reports both offer a summary and Full report option

Instrument report: summary reports of analyte means and sds for all available instruments in that distribution

Standard Report / Simplified Report - Summary

Available for on screen display only, this report lists the SDI scores for all analytes registered under your section for that distribution Lab: AAE . Scheme: Bilirubin. Distribution Code: B274. Distribution Date: 3/10/16. Final. Report Issued: 21/10/16



Section SDI scores for this distribution

Section	1200
Overall	
Total Bilirubin	- ? -
Conjugated Bilirubin	?

SDI Code	Meaning
N/A	Not enrolled for this analyte
?	Analyte enrolled but no results returned
N/S	This analyte not scored
NNR	Non-numerical results
**	SDI score greater than 2

Please note: Method and Instrument Summary reports are avail 'Section Stats' menu. If you don't currently have interactive acces registration form on 02920 314750.

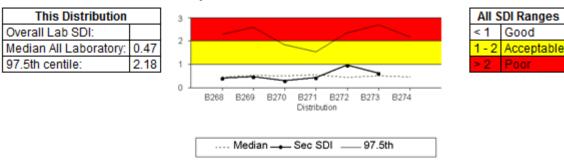
A user guide "How to interpret your report" is available to downlc area of our website at http://www.weqas.com/resourcelibrary

***** Please note*******

Standard Report / Simplified Report - Summary

This report is useful for quickly identifying analytes for which there may be a problem. This is a good first view report, since it allows you to identify problem analytes as soon as data analysis / validation is complete, prior to hard copy reports / PDF reports being dispatched by WEQAS.

Lab: AAE . Scheme: Bilirubin. Distribution Code: B274. Distribution Date: 3/10/16. Final. Report Issued: 21/10/16



Section SDI scores for this distribution

Section	1200
Overall	
Total Bilirubin	- ? -
Conjugated Bilirubin	?

SDI Code	Meaning
N/A	Not enrolled for this analyte
2	Analyte enrolled but no
f	results returned
N/S	This analyte not scored
NNR	Non-numerical results
**	SDI score greater than 2

Please note: Method and Instrument Summary reports are avail 'Section Stats' menu. If you don't currently have interactive acces registration form on 02920 314750.

A user guide "How to interpret your report" is available to downlc area of our website at http://www.weqas.com/resourcelibrary

***** Please note*******

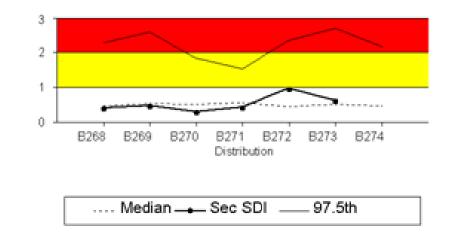
The SDI plot on the summary reports represent your lab's average overall SDI score for the current distribution represented by a white 'o' and the previous 6 distributions, represented by black 'o's

Coloured bands on the SDI plot represent levels of performance.

•Red indicates poor

•Yellow indicates acceptable

•White indicates Good



NB: As this is an average of the individual analyte scores, poor performance in an individual analyte may be masked by good performance in other analytes. The performance of each analyte should be considered separately when reviewing your EQA reports The SDI score table shows the individual analyte scores for all sections registered.

- This table is also colour coded
- •Red indicates poor
- Yellow indicates acceptable
- •White indicates Good

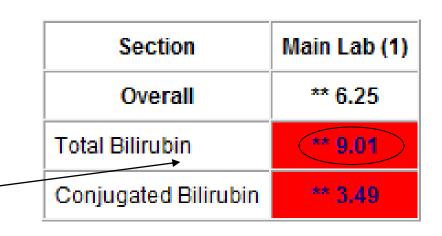
Non-return of results, represented by ? is also highlighted in red

Section	Main Lab (1)
Overall	** 6.25
Total Bilirubin	** 9.01
Conjugated Bilirubin	** 3.49

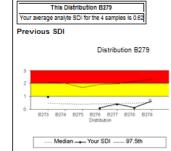
This summary report will be generated more quickly than the full standard or simplified report.

To access more detailed information on a particular analyte, click on the SDI scores shown in blue text.

You will be taken to the analyte report page for that analyte



Scheme: E							
Distribution Date: 6/03/1 Total Bilirubin (µmol/L)		. Final	2 2	3	4	Analyte SDI	Total Error
Reported Result		47.2	238.9	87.1	201.3		SDI is a measurement of your total error and will include both inaccuracy and imprecision
Method Corrected Result		47.20	238.90	87.10	201.30	1	
Vanadate Oxidation	Mean	50.38	248.38	89.67	207.39	1	This Distribution B279
	SD	2.54	6.89	3.71	4.45		Your average analyte SDI for the 4 samples is 0.62
	Number	20	20	20	20		
	Uncert.	0.710	1.927	1.036	1.245]	Previous SDI
Advia Chemistry	Mean	50.36	248.38	89.67	207.39		
	SD	2.54	6.89	3.71	4.45		Distribution B279
	Number	20	20	20	20	1	
	Uncert.	0.710	1.927	1.036	1.245	1	3
Overall	Mean	51.59	242.84	90.11	203.92	1	2
	SD	5.54	18.86	8.12	15.63	1	
	Number	328	325	329	326	1	1
	Uncert.	0.382	1.308	0.560	1.082	1	0 B273 B274 B275 B276 B277 B278 B279
Reference Values						1	Distribution
Ref. Value Uncertainty]	
Non-scoring Reference Values						1	Median Your SDI 97.5th
WeQas SD		4.03	13.25	5.89	11.37	1	
SDI		-0.78	-0.72	-0.44	-0.53	0.62	



59.2 117.3 175.5 233.7 291.8 350.0

Quantitative Analyte report page

From Standard Report

Please note: Linear regression uses CF corrected data.

This Distribution B279

Previous Distributions 1.0

50.0

40.0

30.0 20.0

10.0

0.0

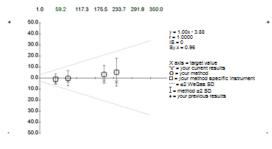
10.0

20.0

30.0

40.0

50.0



Precision

Precision Key

Sy.x = 0.96 µmol/L Sy.x 1.44 2.89 0.58 3.02 0 to 10 Good Sy.x = 0.96 µmol/L IS 0 3 0 0 3 3 0 0 11 to 150 Acceptable to Warning level IS = 0 15 Unacceptable (including Curvilinear Data) 150 Unacceptable (including Curvilinear Data)	This Distribution B279	Previous Distributions	B278	B277	B276	B275	B274	B273	IS score	Interpretation
Sy.x = 0.96 µmol/L Acceptable to Warning level									0 to 10	Good
	Sv.x = 0.96 umol/L	Sy.x	1.44	2.89	0.58			3.02	11 to 150	Acceptable to Warning level
		15	0	3	0	0	0	3	> 150	Unacceptable (including Curvilinear Data)

Sy.x is the average deviation from the best fit line and is an index of scatter.

Accuracy

This Distribution B279	Previous Distributions	B278	B277	B276	B275	B274	B273
Systematic proportional error (calibration) 0.26%	Proportional (%)	4.82	7.31	9.19			5.43
Systematic constant error (blank) - 3.88 µmol/L	Constant (µmol/L)	- 2.80	- 0.75	- 3.75	0.00	0.00	- 7.73
Blas includes components of proportional and constant errors. / blank error. Mixed errors will include significant components of b		or of call	bration wi	hlist a co	nstant bi	as sugg	ests a

WI-QL1-SecUsrGid0517

Date of Revision 18/05/2017

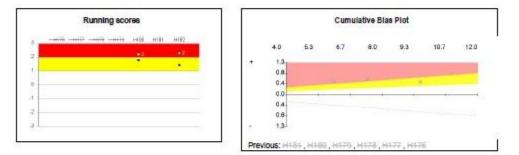
authorised by Sam Jones

version 4.0

Scheme: Glycated Haemoglot Distribution Date: 14/06/11. Fir				
HbA1c (%GHb)	Sample 1	Sample 2	Sample 3	Good
Reported Result	6.5	10.1	8.0	Acceptable
Overall Mean	6.17	9.68	7.50	Unacceptable
Method Mean: DCCT corrected	5.99	9.60	7.40	Discuss with GC o
Instrument Mean: Quotest	6.50	10.10	8.00	
Your results are compared against	5.99	9.60	7.40	

Quantitative Analyte Report page

From simplified report



Cumulative Submitted results

	H176	H177	H178	H179	H180	H181	H182		_
Sample 1	7.0	2	8.6	8.4	7.9	7	6.5	?	Analyte
Sample 2	9.1	7	10.0	7.4	7.2	7	10.1	N/A	N
Sample 3	8.4	NA	6.1	N/A	3.6	N/A	8.0	<u> </u>	

í	Көү
?	Analyte enrolled but no results returned
N/A	Not enrolled for this analyte

h GC offic

A Performance Alert

At least 2 samples in current/prior distribution with poor score - |SDI| > 2

Consistent significant bias in one direction

Your results show a consistent bias over an extended period. Please discuss your results with your EQA Officer

slide No. 84

From standard report

Scheme: Bilirubin. Distrib Distribution Date: 3/10/16. Final.						
Total Bilirubin (µmol/L)	1				
Reported Result						
Method Corrected Res	Method Corrected Result					
Vanadate Oxidation	Mean	252.87				
)	SD	5.85				
	Number	23				
	Uncert.	1.524				
Advia Chemistry	Mean	252.87				
)	SD	5.85				
	Number	23				
	Uncert.	1.524				
Overall	Mean	239.80				
	SD	17 43				

1

2

From simplified report

Scheme: Ammonia. Distributi Distribution Date: 20/06/11. Re-issued		
Ammonia (umol/l)	Sample 1	Sample
Reported Result	134.9	478
Overall Mean	136.17	507.3
Method Mean: GLDH	135.12	505.3
Instrument Mean: Advia 1200/1650/1800/2400	125.71	471.7
Your results are compared against	135.12	505.3

1

2

You can drill down further by clicking on:

- 1. The link for your method (to access data for all participants using the same method as you, regardless of instrument
- 2. the link for your instrument (to access data for people using the same method <u>and</u> instrument as you)

Weqas

Reported Results for all sections with Instrument Means and SDs

Distribution: B274 Distribution Date: 3 Oct, 2016 Analyte: Total Bilirubin (µmol/L) Method: Vanadate Oxidation Instrument: Advia Chemistry

Distribution Code : B274 Sent on: 3/10/16							
Total Bilirubin (µn	nol/L)	1	2	3	4		
AAE							
BY		269.0	50.0	180.0 *	135.0 *		
BY		262.0	48.0	176.0	131.0		
DB		253.0	48.0	170.0	128.0		
DB		252.0	47.0	167.0	125.0		
EQ		252.0	49.0	170.0	129.0		
EQ		256.0	50.0	174.0	131.0		
FH		254.0	48.0	172.0	128.0		
FH		246.0	47.0	167.0	126.0		
FH		252.0	47.0	167.0	126.0		
GL		253.0	48.0	169.0	126.0		
GL		248.0	47.0	166.0	124.0		
GL		246.0	47.0	164.0	125.0		
E		248.0	47.0	166.0	124.0		
E		253.0	48.0	169.0	126.0		
JB		251.0	47.0	167.0	128.0		
JB		251.0	47.0	167.0	128.0		
КН		258.0	50.0	173.0	131.0		
КН		254.0	49.0	169.0	128.0		
KJ		255.0	50.0	170.0	128.0		
KJ		189.0 *	50.0	172.0	130.0		
NW		259.0	48.0	175.0	131.0		
NW		263.0	49.0	177.0	131.0		
SS		246.0	48.0	170.0	125.0		
Overall	Mean	239.80	47.17	162.65	123.12		
	SD	17.43	4.78	12.04	9.50		
	1				·		

Data for all Advia Chemistry users using method "Vandate Oxidation" for distribution B274

X

Right click on the excel symbol and choose "save target as" to save this data to an excel file.

You will than be able to manipulate the data, e.g. sort it, to investigate trends / patterns

slide No. 86

Weqas

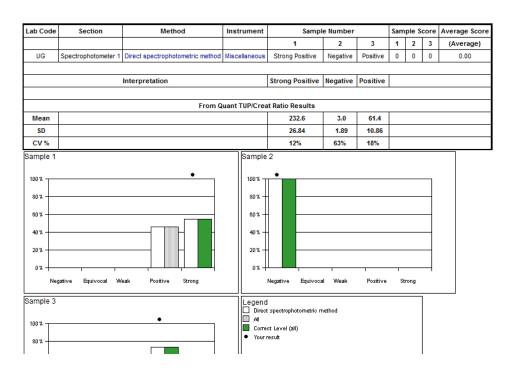
Qualitative Report

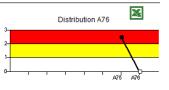
Distribution A76

Qualitative TUP Results

Qualitative Analyte report page

From standard reports

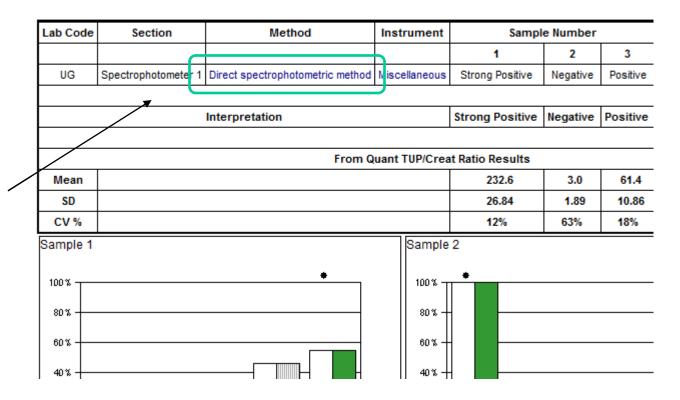




slide No. 87

Qualitative TUP Results

You can drill down further by clicking on the Method link to review all the responses by labs using the same method as you



Qualitative Report

Distribution A76

Qualitative TUP Results

Method="Direct spectrophotometric method" Show all methods

Lab Code	Section	Instrument	Sam	Sample Number			ple S	core	Average Score
			1	2	3	1	2	3	(Average)
AU	Porphyrin (5)	Miscellaneous							
BO	Porphyrin (6)	Miscellaneous	Strong Positive	Negative	Weak Positive	0	0	0	0.00
BQ	Porphyrin (10)	Miscellaneous	Positive	Negative	Positive	0	0	0	0.00
BR	Porphyrin (4)	Miscellaneous							
CC	Porphyrin (5)	Miscellaneous							
DE	QEHB	Miscellaneous	Positive	Negative	Positive	0	0	0	0.00
EC	Porphyrin (5)	Miscellaneous	Positive	Negative	Positive	0	0	0	0.00
EG	Porphyrin (7)	Miscellaneous	Positive	Negative	Positive	0	0	0	0.00
EY	Porphyrin (7)	Miscellaneous							
FF	Porphyrin (5)	Miscellaneous							
JK	MANUAL LAB	Miscellaneous	Positive	Negative	Positive	0	0	0	0.00
JM	Porphyrin	Miscellaneous	Strong Positive	Negative	Weak Positive	0	0	0	0.00
JO	Porphyrin (2)	Miscellaneous	Strong Positive	Negative	Positive	0	0	0	0.00
КК	Manual	Miscellaneous	Strong Positive	Negative	Weak Positive	0	0	0	0.00
UG	Spectrophotometer 1	Miscellaneous	Strong Positive	Negative	Positive	0	0	0	0.00
UG	Spectrophotometer 2	Miscellaneous	Strong Positive	Negative	Positive	0	0	0	0.00
				_	_				
	Interpretation		Strong Positive	Negative	Positive				
		Fro	m Quant TUP/Crea	at Ratio Re	sults				
Mean			232.6	3.0	61.4				
SD			26.84	1.89	10.86				
CV %			12%	63%	18%				

Qualitative Method Group Report

Standard Report / Simplified Report – Full report

These reports combine the summary report and a detailed report for each analyte reported for all sections under your lab code. The style of the analyte report pages obtained will depend on whether the standard or simplified version is selected

Please note, the code for reports is not held on the server. It has to be generated from the stored data when a request is made. This means that there will be a delay before the report is displayed. We therefore recommend the use of the "request PDF" option for all reports comprising more than 10 analyte report pages.

These reports can be viewed in the web browser using the "View on screen" option, but this version is not optimised for printing. If you wish to print a hard copy report to retain for your records, WEQAS recommends using the "Request PDF" version and printing from your PDF viewer. The PDF version will retain page layout and colour, which can not be guaranteed when printing HTML version from a browser.

Full report – View on screen

You will be given the choice of having the report formatted for Double sided printing, which adds extra blank spacer pages to keep analyte report pages on separate sheets of paper to the summary report, or for single side printing, which omits these spacer pages.

		_
	Immediate Report Generation	
	Your report will be generated immediately. Please select one of the printing options below and click on "Generate Report".	
	There may be a short delay before your report is displayed depending on the size of the report.	l
	The following options will be used for the generation of this report C Double Sided Printing - Ensures that when using a double sided printer, that section reports are kept seperate - i.e. the last page of one section reports	ľ
	doesn't end up on the same sheet as the first page of another's. Single Sheet Printing - Prints all sheets with no forced page breaks or blank pages 	L
	Generate Report	
	© WeQas 2001	
C	lick on the "Generate Report" button to access the report.	

Full report – Request PDF

Clicking on "Request PDF" will take you to a screen to confirm your email and formatting requirements

PDF Report Request

The PDF report will be emailed to wendy@weqas.com . Click on Continue to proceed with PDF report generation. Click Cancel to go back.
If the email address above is incorrect, please contact WeQas and we'll update our records.
 ODUble Sided Printing - Ensures that when using a double sided printer, that section reports are kept separate - i.e. the last page of one section's report doesn't end up on the same sheet as the first page of another's. Single Sheet Printing - Prints all sheets with no forced page breaks or blank pages
Cancel Continue

Click on Continue to submit the report request to the server

The email address quoted here is the email address registered for the username which you used to log in to the system.

For security & confidentiality reasons, it is not possible to change the email address to which the report is sent at this stage.

It is therefore important to keep WEQAS informed of any changes of email addresses. Again, for security reasons, changes of email address should be reported to WEQAS on a signed web amendment form. You will receive a confirmation that the report request has been received which includes the email address that the report will be sent to on completion.

PDF Report Request

Report Scheduler

Your request has been queued. Once your reports have been generated they will be emailed to wendy@weqas.com

Your PDF Report request has been received and will be processed shortly. The report will be emailed to wendy@weqas.com when ready.

Instrument report

This allows you to access summary data (means, sds, uncertainty and number of results) for all instruments registered for the distribution, broken down by method

Instrument reports are available for all schemes in which you are registered

You can choose to view data for all analytes together, or one analyte at a time

Analyte Based Report	
Distribution: B173	
Analyte: All	
Manufacturer: (Any Manufacturer)	
Instrument: (Please choose manufacturer) 🔽	
	► Next

You can view data		
for all available	Analyte Based Report Distribution: B173	
manufacturers	Analyte: All	
OR	Manufacturer: (Any Manufacturer)	
You can focus on a single manufacturer	Instrument: (Please choose manufacturer) 🗸	► Next

Then

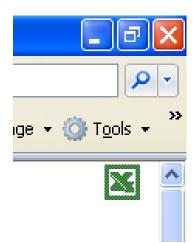
See data for all their instruments

OR

Home in on a single instrument

Analyte Based Report							
Distribution:	B173						
Analyte:	All 🗸						
Manufacturer:	Roche 🖌						
Instrument:	(Any Roche Instrument) 🔽						
		► Next					

The report for the selected combination will be displayed on screen, and you can then export it to excel by clicking on the icon in the top right hand corner of the screen





Analyte Based Report

Distribution:	B274
Distribution Date	: 3 Oct, 2016
Manufacturer:	Roche
Instrument:	Integra
Method:	All relevant methods
Analyte:	All relevant analytes

Total Bilirubin (µmol/L)

Method	Instrument		1	2	3	4		
		Overall Mean	239.80	47.17	162.65	123.12		
		Overall SD	17.43	4.78	12.04	9.50		
		Est. Uncertainty of Consensus	1.226	0.335	0.845	0.668		
		Overall Number	316	319	317	316		
		Reference Value						
		Reference Value NS						
Roche Diazo		Method Mean	226.45	43.53	153.33	115.94		
		Method SD	7.10	1.96	4.82	4.11		
		Est. Uncertainty of Consensus	0.782	0.215	0.532	0.458		
		Number	129	129	128	126		
	Integra	Instrument Mean	237.70	44.20	153.10	117.70		
		Instrument SD	0.00	0.00	0.00	0.00		
		Number	1	1	1	1		